



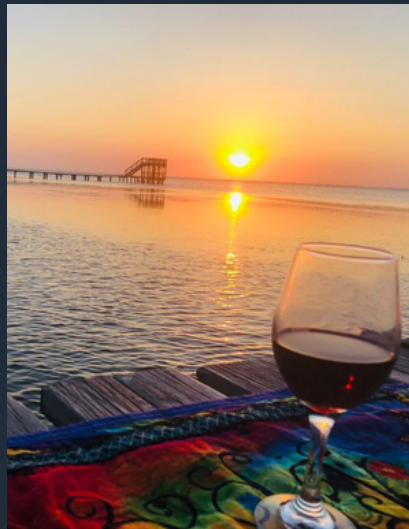
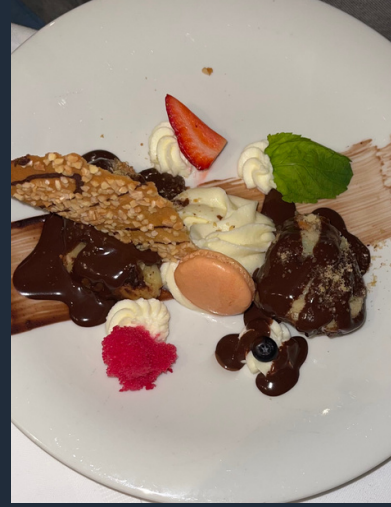
# WELCOME

I'm so delighted to be able to serve you. As a travel advisor, I get to experience all the destinations in advance so I can share with you what to expect when you get there. I specialize in several destinations and the experiences available there. Should you be interested in a specific destination no worries, I will find the right partner to plan your unique adventure.

I am looking forward to being your partner in travel planning.

*Sheyla Paz*







# NO MORE DIY TRAVEL PLANNING FOR YOU!

When we DIY anything in life, we take on risks. Sometimes it's a calculated risk because we think the consequences (if anything goes wrong) are minimal.

Oftentimes, the resulting risks are too high - medical procedures, home renovations, educating your children, and even cutting your own hair.

Travel planning, especially out of the country, I suggest that should also be left to qualified and professional experts.

The most frequent reported problems that DIY travel planners have:

- Missed flights
- Hotel rooms that don't match the brochure-like images
- Travel insurance that doesn't actually work when you need it
- Waiting on hold for days at a time for airlines, cruise lines, hotels, and tour companies when you have a question or just need help
- Discovering activities and sites are closed or limited when you arrive
- Struggling to find dining options in a limited capacity or busy seasons
- Wasted time trying to get from A-B
- Under-planning
- Over-planning
- Poor document preparation
- Denied entry and re-entry
- Tired and frustrated fellow travelers and onsite staff

## RELY ON US, THE EXPERTS

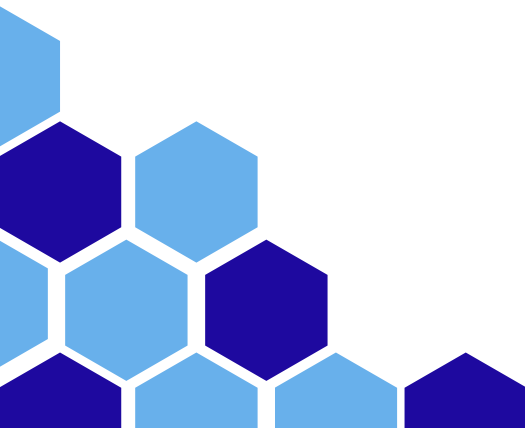
When you hand over something that is complex, stressful and has the potential to cost you money and go terribly wrong... you feel a relief and a weight lifted off of your shoulders with the knowledge that it would go smoothly.

It's called leaning on an expert.

Once you've used our services, you'll never book another vacation on your own ever again!

## THE BENEFITS OF HANDING OVER THE PLANNING

- You won't lose tens or hundreds of hours each trip staring at a screen with dozens of tabs open.
- You won't go around in research circles so often that you miss the best opportunities.
- Most likely, you are taking a vacation to disconnect and unwind - you'll no longer start that off with months of stressful planning.
- You'll never wonder what experiences or opportunities you didn't know about that you might have missed.
- You won't waste money.
- You won't waste time.
- Your entire experience will be professionally planned and documented.







# OUR SERVICE

Having your own professional and certified travel advisor is like having a private concierge for all things travel - qualified, experienced, knowledgeable, connected, and always working to make your next trip the best one you've ever had.

Our professional planning fees cover a wide variety of tasks and services including but not limited to:

- Domestic and international air
- Hotels, villas, and apartments
- River & ocean cruises
- Travel insurance
- Airport transfers
- Day tours and excursions
- Dining & entertainment reservations
- Unique cultural experiences



# HOW IT WORKS

1

## QUICK HELLO

If we haven't already had a quick 15-minute video or phone chat, this is where we listen to your ideas and travel goals.

2

## CONTRACT

Choose the planning package that suits you best, sign our simple contract, and schedule your official planning meeting.

3

## PLANNING MEETING

We'll kick off the planning process in this 60-90 minute virtual meeting. We will ask you a number of questions aimed at getting to know your travel preferences and style.

4

## RESEARCH, PRESENTATION, AND ADJUSTMENTS

We will present you with a full itinerary containing travel, activities, and accommodation options. Request any minor adjustments before we lock in your trip itinerary.

5

## WHILE YOU ARE AWAY

We will only ever be an email, text, or call away if you need us. In the event that you need to activate your emergency support plan, we will be on standby and ready to help.







# PACKAGE OPTIONS A



## White-Glove Planning Fee

\$349 / per person

This white-glove planning fee allows us to research, prepare quotes, and plan every element of your vacation from the list above, all while staying within your budget and aligned with your personal travel style. This Fee does not include the Plan to Go Fee.



## Group Travel Planning

\$249 / per person / group

Before bringing together a group of your favorite friends, family, followers, or clients, we will work with the group organizer to curate the perfect itinerary. Each traveling household will then work with us individually to align their travel arrangements with the group plan while at the same time meeting their personal travel needs. This is a planning and research service only.



## Emergency Support / Rebooking Fee

\$549 / household

Need to cancel your trip and rebook the same vacation for a later date? We can take care of the tiny details, from canceling each element of your current booking to confirming new dates. Should you need rebooking services while you are away, we can do that!

## Plan to GO Fee / Planning Meeting

\$500 / per trip

All planning meetings must be paid during the making the appointment process. The conference will take up to two hours of planning. Please block off time on your calendar for this meeting without distractions. All fees are nonrefundable and paid upfront. No exceptions!





# PACKAGE OPTIONS B

## Quick Getaway up to 5 days

\$249 / per person

This white-glove planning fee allows us to plan, research and book every element of your vacation from the list above, all while staying within your budget and in alignment with your personal travel style.



## Full Vacation 6 - 12 Days

\$649 / household

Before bringing together a group of your favorite friends, family, followers, or clients we will work with the group organizer to curate the perfect itinerary. Each traveling household will then work with us individually to align their travel arrangements with the group plan, while at the same time meeting their personal travel needs. This is a planning and research service only.

## Group Travel

\$249 / per person / group

Before bringing together a group of your favorite friends, family, followers, or clients we will work with the group organizer to curate the perfect itinerary. Each traveling household will then work with us individually to align their travel arrangements with the group plan, while at the same time meeting their personal travel needs. This is a planning and research service only.



## Emergency Support / Rebooking Fee

\$449 / household

Need to cancel your trip and rebook the same vacation for a later date? We can take care of the tiny details from canceling each element of your current booking to confirming new dates. Should you need rebooking services while you are away we can do that!







# FAQS

## WHEN DO I HAVE TO PAY THE PLANNING FEE?

Planning fees are paid right after initial consultation and are nonrefundable.

## WHAT'S THE PROCESS TO GET STARTED?

Once we receive your payment, we will schedule a follow-up call to go over the details of your trip so we can start building your adventure.

## HOW LONG WILL THE RESEARCH TAKE?

We will get back to you within two to three days to send you up to three options to pick from.

## DO I NEED A PASSPORT?

Should you be looking to book an international trip, everyone in your party must have a valid passport that will not expire within six months after your expected return home dates.

## WHEN WILL MY BOOKINGS WILL BE COMPLETED?

The sooner you approve the quote sent to you, the better. When booking early, we can take advantage of the great rates provided by the suppliers. We also have access to exclusive amenities.

## DO I HAVE TO HAVE TRAVEL INSURANCE?

It is highly recommended to purchase travel insurance. Will all the constant changes around the world regarding COVID-19 it's better to be protected.

Should you not want to purchase travel insurance, you will have to sign a waver which will be included in the Client / Agency agreement.

## CAN I TRAVEL WITH MY PET?

I will research anything about your planned destination and their necessary requirement for pets on a case by case basis. Surcharge applies.









# SUPPORT

## RESPONSE TIME

We will always respond to you by the end of the next business day.

For emergencies, while you are traveling we will respond on the same day.

## BUSINESS HOURS

Monday to Friday  
10 am - 6 pm CST  
Closed all holidays  
After hours by appointment

## EMAIL + PHONE

+1 (615) 412 9615 office  
[info@sheylaadventure.travel](mailto:info@sheylaadventure.travel)





# RESOURCES

We will handle all of the complex research, planning, and booking for your trip as well as provide you with direct links to the most important information so that you can continue to be updated.

01

## Airline

Monitor your flight arrivals and departures, mask mandates, boarding requirements, vaccine mandates, and more.

02

## Centre for Disease Control (CDC)

Keep updated on US laws regarding re-entry into the US, and domestic flight boarding and travel requirements.

03

## Travel Insurance

Get access to your policy, coverage information and start/check on any claims.

04

## Ground Transportation

Monitor travel requirements for boarding and travel as well as schedule information.

05

## Cruise Lines

Access your reservation and make selections for any onboard activities, and learn about boarding/cruising rules for vaccines as well as any mandates.

06

## Destination Government

Learn about the entry requirements to your destination, any necessary forms, and permits, what to do if you are experiencing health issues, as well as the local laws, customs and any restrictions







A top-down view of a desk with a laptop, a straw hat, a camera, a map, and a cup of coffee. The laptop is on the left, the hat is in the center, the camera is on the right, the map is at the bottom, and the coffee cup is in the bottom left corner.

# NEXT STEP

Let's start planning your next best vacation.

Schedule a FEE Quick Hello or your full Planning Meeting.

[SCHEDULE A CALL](#)



